STUDENT APPLICATION

ST ANDREW'S

INTERNATIONAL SCHOOL

STUDENT NAME

.....

Please attach the photo in the email that will open when clicking "submit form".

Date of Birth	Day	Month	Year	St Andrew's Grade placement by date of birth SCHOOL USE ONLY

Current grade in school	Grade applying for (please circle)
	☐PS ☐PK1 ☐PK2 ☐K ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8 ☐9 ☐10 ☐11 ☐12

Present School	Date of expected entry	Day	Month	Year

Yamacraw Road | PO BOX EE-17340, Nassau, The Bahamas | Phone: +(1 242) 677 7800 | Fax: +(1 242) 677 7848 | Email: admissions@st-andrews.com
www.StAndrewsBahamas.com

The following information is most important to the school. Please complete all parts fully and accurately. Unless you specifically request otherwise in writing, parents' names, home address, home telephone, business name and business telephone number, as well as children's names and year levels, will be printed in the school's directory and handbook.

Student

First name	Middle name	Family name
Boy ☐ Girl ☐ Age	**Date of Birth** Date	Month Year
Nationality	**Place of Birth**	National Insurance # (if known)

Brothers and Sisters	**Sex**	**Age**	**Year in School**	**Enrolled at St Andrew's?**
Name	☐M ☐F			☐Yes ☐ No
Name	☐M ☐F			☐Yes ☐ No
Name	☐M ☐F			☐Yes ☐ No

Schools attended (begin with present school)

Year(s)	Name and address of school	Years attended
		..... - 20...
		19... - 19...
		19... - 19...

Language proficiency, retention, services

English language	☐none	☐fair	☐good	☐fluent	☐native

List year levels, if any, in which student was retained or advanced	☐Yes ☐ No
Has your child had any remedial help inside/outside of school?	☐Yes ☐ No
Does your child wear glasses?	☐Yes ☐ No
Has your child had any treatment, or been recommended to have treatment, from specialist, e.g. speech specialists, audiologists, language support teachers? **If yes, please provide additional information.**	☐Yes ☐ No
Has your child had, or been recommended to have a psycho-educational assessment? **If yes, please include a copy of the assessment with this application**	☐Yes ☐ No
Does your child have any severe allergies? **If yes, please provide additional information.**	☐Yes ☐ No

Address

Home address in The Bahamas
PO Box:
Residential:
Email: Telephone: Fax:

Expected date of arrival in The Bahamas (if applicable)

Address for correspondence prior to arrival in The Bahamas (if applicable)

EMERGENCY CONTACT: Name, address and telephone number of a person to be contacted in case of emergency (in case the parents cannot be reached)

Name:
Relationship:
Work Phone: Home Phone: Cell Phone:

Parents

Father's name

Father's business title

Father's business occupation and address

Father's business phone:
Father's business fax:
Father's business email:
Father's cell phone:

Mother's name

Mother's business title

Mother's business occupation and address

Mother's business phone:
Mother's business fax:
Mother's business email:
Mother's cell phone:

Father is ☐ deceased ☐ divorced ☐ separated

Mother is ☐ deceased ☐ divorced ☐ separated

Child lives with

☐ both parents ☐ mother ☐ father ☐ stepmother ☐ stepfather ☐ guardian

Other(s) – please specify

House System
Did a parent/guardian attend the school? ☐ yes ☐ no
If yes, which house were they in? ☐ Carib ☐ Taino ☐ Arawak ☐ Lucayan

Billing information

Name of person responsible

Address to which billing should be sent / PO Box

Business phone:
Business fax:
Business email:
Cell phone:

Documents and payments required:

01.	Please arrange to have copies of the following documents mailed or faxed to us (all documents subject to verification); passport or birth certificate to verify date of birth; official school records.
02.	Admission and testing fee ensure the processing of this application. **THIS FEE IS NON-REFUNDABLE.**
03.	Parents whose children are accepted into the school will be asked to pay two upfront fees: the development fund fee, which is non-refundable, and the registration fee, which is also non-refundable but is set against the first trimester fees.

General conditions of enrollment

1. Notwithstanding the right of each party to terminate this contract in general immediately by cause, the school has the right, at its discretion, upon presumption of a criminal or otherwise disorderly act by the student named in this application, which endangers the order or discipline on campus, to search the belongings and clothes of the said student and to put in safe keeping any objects found which are in connection with such a criminal or disorderly act. In any case of denial of this right, the school shall be entitled to terminate this contract immediately for cause. Furthermore, in any such instance of commission by a student of a criminal or otherwise disorderly act, the school has the right to take any disciplinary action considered appropriate in its discretion, including expulsion of the student from the school.

2. We have read this statement carefully and have given accurately and completely all the information requested. We agree to the statement made in paragraph 1 above and we and the student named in this application agree to abide by all school policies approved by the board of directors. We accept that continued violation of such policies will also allow the school to terminate this contract for cause.

3. Tuition and fees are determined by the statement of annual costs currently or hereafter in force. We hereby declare that we are financially able to pay the fees required for this child. We realize that there will be no refund of tuition for instructional days lost due to reasons beyond the school's control.

4. Data related to our child's attendance at the school are stored in the school's computers and used for school related purposes only.

5. It is agreed that, notwithstanding the grade level for which application is made, final year placement is at the discretion of the administration. (It should be understood that the grade levels at our school do not necessarily correspond to those in any other school or national system of education).

6. A child must be at least three years of age on or before August 31st of the year of entry for entrance into the PK1 class and at least four years of age on or before August 31st of the year of entry for entrance into the PK2 grade. This normally follows in a progression through the school so that, for example, a child entering Grade 5 is usually expected to be at least ten years old by August 31st of the year of entry.

7. From time to time, the school may publish photographs of its students on the school's website, in school documents, newspaper articles featuring the school and/or other promotional publications. The pictures will show students participating in school related activities; this is to promote the St Andrew's School experience and demonstrate its everyday life. I hereby give permission to St Andrew's School to post photographs of my child(ren) in such publications or the school's website as deemed suitable by the school.

We have read the general conditions of enrolment outlined in this application. We also agree to provide one full trimester's notice in writing, or fees for one full trimester in lieu of notice, if we withdraw a child from the school.

This application when signed constitutes a contract subject to the laws of The Commonwealth of The Bahamas. Purposely providing incorrect or incomplete information can lead to the school's termination of the contract. Jurisdiction for disputes arising under it is Nassau, New Providence, The Bahamas.

Date _____ Mother's signature _____

Please write your name in the signature field

Date _____ Father's signature _____

Please write your name in the signature field

For school use

Name of student	St Andrew's Student #
Interview / contract made by	Date, initials
Completed student application received	Date, initials
Previous school records received	Date, initials
DOB verified: passport / birth certificate	Date, initials
A & T fee of $ ..... received	Date, initials
Student medical record received	Date, initials
Capital levy and fees	Date, initials

Recommendation of Head of School

Accept for PS ☐	Accept for SS ☐	Accept provisionally ☐	Waiting list	Do not accept
Date	Signature of head of school		Signature of principal	

Please write your name in the signature field

Please write your name in the signature field

Director of Admissions and Community Liason

Database	Class/Homeroom	House	Nationality
Enrolment Date	Other	Date	Signature

Please write your name in the signature field

Admissions Notes

Please attach the photo in the email that will open when clicking "submit form"

submit form